

**Jessie Duncan Elementary School
Parent Society
Annual General Meeting
Minutes**

Wednesday, September 22, 2021

- 1.0 Call to order 8:16 by Chairperson Stephanie Willmer

Members present: via Google Meets

Stephanie Willmer, Chairperson
Ronan Mackey, Treasurer
Natasha Caissie, Secretary
Kory Sholdice, Principal
Susan Dillabough, Vice-Principal
Sherry Cooper, School Board Trustee
Shaun Kranenborg, Councillor Town of Penhold
Jennifer Blaylock, Family Resource Coordinator
Elizabeth Dahl, Director
Tori King, Director
Stacie Wadin, Parent
Mike Dahl, Parent
Chynna Clark, Parent
Margo Gruenewald, Parent
Courtney Nygren, Parent
Cassandra Miereu, Parent
Teresa Cunningham, Community member

Members Absent:

Nora Holben, Vice-Chairperson
Kristyn Sutherland, Director
Chrissy Crebas, Teacher Representative
Lottie Bell, Parent

- 2.0 Approval of Agenda
Moved By: Elizabeth Dahl
CARRIED
- 3.0 Approval of Minutes from June 2, 2021 meeting
Moved By: Elizabeth Dahl
CARRIED
- 4.0 Information package & meeting overview
- 5.0 Approval of Treasurer's Report, as attached
- a) Approval of year end financials
Casino Account-\$22208.66

General Account-3324.08
Fundraising (formerly Playground) Account-11276
Moved By: Natasha Caissie
CARRIED

6.0 Reports/Updates

- a) Executive's Report
 - i) Fall Festival Review
 - Parents volunteered to supervise events
 - Share honorarium with Penhold Elementary School as we did not have enough volunteers on our own

7.0 Business arising from prior Minutes

- a) Dedication Bench Plaque & Installation – Ratify Vote
 - **Ratify motion sent through email to increase the dedication bench budget to \$1400**
See attached for motion conducted via email
By: Elizabeth Dahl
CARRIED
- b) Teacher Appreciation Gifts – Ratify Vote
 - **Ratify motion sent through email to spend up to \$500 for teacher gifts**
See attached for motion conducted via email
By: Elizabeth Dahl
CARRIED
- c) Write check to Library from last fundraiser
 - **Motion to donate \$2000 out of the fundraising account to be given to the library**
By: Stephanie Willmer
CARRIED

8.0 New Business

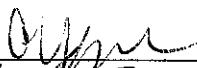
- a) Fundraisers Yearly Overview
 - Poinsettias- biggest fundraiser for us, usually run Nov-Dec
 - Team Fund- easy to work with, organized very well, ran in the Springtime
 - **Motion to Run the Poinsetta Fundraiser this year**
By: Stephanie Willmer
CARRIED
 - Tabled Team fund discussion until another date
- b) ASCA Task Force, do we want to sign back up?
 - Questions sent out monthly for Society to answer


- Stephanie will sign us back up with Elizabeth to take control
- c) Elections: President Chair; Vice President; Secretary; Treasurer; Directors
- Prior to elections descriptions for the positions were available
 - Outgoing Executives as follows:
 - Chairperson: Stephanie Willmer
 - Vice-Chairperson: Nora Holben
 - Treasurer: Ronan Mackey
 - Directors: Kristyn Sutherland, Elizabeth Dahl, Tori King
 - Parent Society Executive elected at this Annual General Meeting on Wednesday, September 22, 2021 are as follows:
 - Chairperson: Courtney Nygen by acclimation
 - Vice Chairperson: Stacie Wadin by acclimation
 - Treasurer: Elizabeth Dahl by acclimation
 - Secretary: Natasha Caissie by acclimation
 - Directors: Stephanie Willmer, Cassandra Miereu, Mike Dahl

9.0 Next meeting Date and Adjournment

- Next meeting will be on Wednesday October 20, 2021 following the Jessie Duncan Elementary School Council meeting
- Meeting adjourned at 9:12h

Minutes Approved on the 6 day of Oct., 2021.


 _____ *Chairperson*


 _____ *Secretary*

Steph Willmer <jswillmer@gmail.com> Sat, Jun 5, 5:49 PM

Good afternoon everyone,

There are a few housekeeping things I would like to take care of as soon as possible. When responding to the email please reply all so that everyone can see. When we make a motion we will send a new email out, to keep everything organized for poor Natasha who has to keep track of it.

Teacher Appreciation:

It looks like the notebook and pens are what the majority is in favour of. I am happy to go ahead and order this and put it all together for us. If you missed our group chat about this I have included a picture of what we are looking at doing and which note books we are going ahead with.

The cost for 38 staff would be \$198.94

Last year we had a budget of \$500.00 I want to say (Natasha correct me if I am wrong). So, I was thinking that maybe adding in cinnamon buns from Ma & Pa's that day too would be a special treat too. The cinnamon buns (according to Ma & Pa's Facebook page are \$2.50/bun) would cost us \$120.00. I think this is an excellent idea, but want to know how you feel. I have confirmed that yes we can bring this into the school.

Between the books and the buns the cost is well under if we keep the budget at \$500.00. Can I get someone to make a motion for us to use \$500.00 of our funds towards the teacher appreciation gift. I am happy to purchase this all if the Parent Council will please write me a check for the amounts I spend (showing receipts accordingly of course)

Dedication Bench:

I would like to get this **done**, or at least ordered, **before the end of the year**. I know that Shaun had said we could possibly go in on the order with the town but who knows when they are going to be ordering. I feel like our donors have waited long enough for this and it needs to be done ASAP. I think we should move forward with it. After talking to Kory about installation he said that the maintenance staff would take care of it all, but the cost would be about \$400.00 approx. So, it looks like our bench is going to cost us more than the \$1000.00 we had motioned for at the last meeting. I will need someone to make a motion to increase our bench budget. How do you all feel about this? It is a lot more money than I had anticipated, that's for sure. However I also had no idea as to how much this stuff actually costs.

Natural Playground:

I was approached by Kory about possibly using some of our Casino funds towards the landscaping for the natural playground. I have emailed AGLC to ask if we can for sure use our funds for this project. How do you all feel about this? I think it is a great idea myself, but I would love to hear your thoughts. We obviously need to make a motion for this in order to continue but that will come at a later time. He is looking at \$7000.00 roughly and doing rocks as an option. I was also wondering what the cost of rubber mulch would be and if it needs to be changed out after 5 years like regular mulch would. This question I have directed at Kory and am just awaiting his response. Stay tuned for more details on that.

Agendas:

Kory also had mentioned briefly about helping with agendas again this upcoming year. It will only be for the grade 2 & 3's, so the cost will be a lot less. I wanted to know how you all feel about the agendas. It has been a sore spot for me because we helped this year and we never got to use them. I really don't want to help with this but this is also a hill I don't want to die on. I would rather spend our money on the playground or other wishlist items that the school has. Tell me your thoughts on this.

I think this is all I had on my mind right now.

Steph

Natalie Collett <Trev_Nat@hotmail.com> Jun 5, 2021, 6:11 PM

I make a motion to increase our budget for the bench to the price required and to get it started before the end of the school year.

I also make a motion to go ahead with the notebooks, pens, etc as well as the cinnamon buns which I think are a nice touch.

All in favour?

I'm not sure if we should buy the agendas or not since I'm concerned with the amount of \$ in the general account and Casino can't be used. I will go ahead with whatever the majority feels though since I'm not going to be around next year.

Natalie Collett

Elizabeth Dahl <elizabethj.dahl@shaw.ca> Sat, Jun 5, 6:14 PM

to Steph, Nora, me, Natalie, Victoria, Julie, mackinnon.rob, Ronan

Hi All,

My response to Steph's email:

Teacher Appreciation - That all sounds great to me.

Dedication Bench - That sounds ok too. I also don't have a great sense for this cost and I am good with the group consensus.

Natural Playground - I definitely like supporting a play area that our current kids will get to use.

Agendas - I am also not a huge fan of the agendas. I feel like they will be used less and less as teachers have been getting more used to electronic communication.

Thanks,
Elizabeth

Nora <norasemchuk@hotmail.com> Sat, Jun 5, 7:11 PM

I'm fine with all of it. Expect for the agendas. I don't really think we can afford to be paying for them this year. In my opinion I don't think we should be paying for agendas this year.

Sent from my iPhone

Julie MacKinnon <juliem.mackinnon@gmail.com> Sat, Jun 5, 7:30 PM

I am in favour of the following 2 motions by Natalie:

"a motion to increase our budget for the bench to the price required and to get it started before the end of the school year." - \$1400

"a motion to go ahead with the notebooks, pens, etc as well as the cinnamon buns." - \$500

As a parent, I don't care for agendas and really appreciate the teachers moving to class dojo. If we don't have agendas maybe more teachers will move in that direction? The agenda seem under-utilized at such a young age and they can't be very environmentally friendly.

I love the idea of using funds from the Casino towards the natural playground! A huge benefit to the children and an asset to the school!

Julie and Rob

Steph Willmer <jswillmer@gmail.com> Sat, Jun 5, 10:29 PM

It looks like to me our motions have carried. So I will go ahead and order the teacher appreciation gifts. Then next week I will call Blue Imp and order the bench. I will keep you all posted on the information I find out about the natural play ground.

Steph