

**Jessie Duncan Elementary School  
School Council  
January Meeting Minutes**

Wednesday January 15, 2025 @ 6:00pm

**1) Call to order** at 6:11pm by Chairperson, Laura Gillam

**2) Welcome & Introductions** (5 minutes)

*Members Present:*

Laura Gillam, Chair  
Ashley Wingie, Director  
Jamie Seiyoma, FCSS  
Amber Regnier, Vice-Chair  
Brandi Filipchuk, Parent Society President  
Sherry Cooper, School Board Trustee  
Cameron Galiski, Councillor Town of Penhold  
Kory Sholdice, Principal  
Will Langlois, Vice-president Parent Society (virtual)  
Laurin Levick, Director  
Myranda Radomske, Secretary

*Members Absent:*

Ellen Freake, Treasurer

**3) Approval of Agenda** (*members may request an item to be added to the agenda at this time*)

**Motion to approve Agenda as amended to add to 5) a) shirts and to 7) c) playground additions.**

Moved by: Laurin Levick  
Second: Brandi Filipchuk  
CARRIED

**4) Approval of Minutes from November 20, 2024 meeting**

Moved by: Brandi Filipchuk  
Second: Amber Regnier  
CARRIED

**5) Reports/Updates** (15 minutes)

a) **School Report** – Principal Kory Sholdice

**January Events and Activities**

- Skating - Kristine Horrocks applied for a grant from Hockey Alberta and we received \$5000. The money has allowed us to:
  - Take grades 1-3 will go to the Multiplex for skating 3 times with bussing.

- Purchased skates and helmets to be lent to students who do not have access to equipment.
- Farm Safety - Ray Hoppins (former associate superintendent) will be here on January 24th and 27th to present the Farm Safety Program. The program focuses on age-appropriate farm safety topics including safe play areas, water & ice safety, quad & dirt bike safety, machinery safety, livestock safety, hearing safety and personal responsibility.
- Alberta Health Services Oral Health Services - services this school year which includes screening for dental decay, fluoride varnish and dental sealants.
- WIT will be on January 17th. The focus on the lesson will be introducing some indigenous language and a connection to the seasons. Students will use Mackenzie Brown's art work and as inspiration during the lesson.

### **Work Experience Student**

- We are continuing our connection with Penhold Crossing Secondary school and having students complete Work Experience programs here at Jessie Duncan. We will have a new work experience student working in grade one for the next few months.

### **Government Testing**

- Teachers in grades K-3 will be administering required government testing in literacy and numeracy. The tests include class wide and one on one assessments. To help teachers manage the additional workload CESD has provided funding for substitute teachers to cover classes while teacher conduct testing. School administration will also be assisting teachers to complete the assessments.

### **Shirts**

- Will order shirts for parent council/society members to wear during fundraising/community events.

#### **b) Teacher Report – (10 minutes)**

- Kindergarten - continue to work on numbers to 10 and letters - names and sounds, testing
- Grade One - story writing, working on blending sounds, in math addition and subtraction
- Grade Two - working on stories with a beginning, middle and end
  - numbers to 100, addition strategies
  - social emotional strategies
  - Science - light and sound
  - Social Studies - Meteghan, NS
- Grade Three - Math - Addition with and without regrouping
  - using varying strategies to find what is most efficient
  - Place value
- L.A. - The One and Only, BFG novel studies
  - Comprehension strategies
  - Writing and editing strategies
- Science - Water Cycle (Matter)

Social - Quality of Life in varying countries and comparing and contrasting to our life in Canada

c) **Town of Penhold Report**

i) Town Council – Cameron Galisky (5 minutes)

- New “Bark Park”: North side of highway 42 will be site for new dog park “Bark Park”. Town council is looking for volunteers to assist.

ii) FCSS Coordinator – Jamie Seiyama (5 minutes)

- 2025 Event dates
  - **February 2025** – Penhold Cares Blood Donation Campaign with Canadian Blood Services all month long
  - **Easter Eggstravaganza** Saturday April 12, 2025 – Multiplex, 10:00 a.m. – 12:00 noon
  - **Community Garage Sale** May 24 (tentative – still need to confirm dates of Public Works Spring Clean-Up)
  - **Canada Day Event** Tuesday July 1, 2025, at Lincoln Street Rec for Pancake Breakfast 8:30-11:30 (Pancakes 8:30-10:30 / Activities 9:30-11:30)
  - **Fall Festival** Friday September 5 Multiplex - 6:00-10:00 p.m.  
Saturday September 6 parade + Multiplex activities until 5:00 p.m.  
(Pancake Breakfast requires alternate venue if it is going to happen this year due to Memorial Hall being booked for a wedding)
  - **Community Christmas** Friday November 21 - Multiplex - 6:00-8:00 p.m.
  - Volunteer opportunities for each event will be presented at the January 16 Community Services Advisory Board (CSAB) meeting. Any group interested in volunteering at Community Events needs to fill in form with what they are wanting to volunteer for and return it to Carrie before the March 20 CSAB meeting.
- Playgroup started back up today and Jan/Feb Schedule is available.
- Home Alone Course is scheduled for Sat. March 22. Registration will open this week on the website. Babysitter's Course will be offered but there is no date set yet.
- Palliative Ponders, Golden Circle Outreach and Snow Angels information can be found on our Facebook page for more information if you know of someone who requires those services.
- Next Family Play Day is this Saturday, January 18, 12:30 – 2:30 pm. Drop by for some Doh themed fun and connecting as a family.
- Kids Summer Camp 2025 will have the following dates:
  - Week #1: July 7<sup>th</sup>-11<sup>th</sup>
  - Week #2: July 21<sup>st</sup>-25<sup>th</sup>
  - Week #3: August 5<sup>th</sup>-8<sup>th</sup>
  - Kids Summer Camp is a day camp for ages 6-10. More details will become available over the next couple of months and registration opens on May 5<sup>th</sup>.

d) **School Board Trustee's Report-** Sherry Cooper (10 minutes)

- CESD Superintendent Kurt Sacher retiring Jun 1/2025. Interviews for the position are being conducted.
- Shawn Russell Corporate services Assoc Superintendent retiring.
- New Penhold Waskasoo Middle School on track for completion Sept 2025.
- Working with governance professional because of the changes to Superintendent team and the Trustee elections this fall, it will help with the transition this coming year.

- Transportation department – contracting Prairie to do some routes, but noticed increase in prices. School division looking into running own busses to be more cost effective.
- Decommissioning PES is pending decision about repurposing property when school has officially moved over to new building Penhold Waskasoo Middle School.
- ASCA annual conference April 26/2025 (1/2 day virtual conference 9am-3pm) & Apr 27/2025 AGM, school division is offering \$10,000-\$20,000 to cover cost for attendance. Names of those interested to be submitted to the board of trustees via principal Kory Sholdice, more information to come.

**e) Executive's Report (5 minutes)**

- i) School Council Snippet-Advising & Advocacy – video watched

**6) Business arising from prior Minutes (10 minutes)**

**a) Alberta School Council Association (ASCA)**

- School Council Engagement Task Force (SCETF)-still not up and running
- ASCE Grant- Purpose of School Council live session- Booked Jan 29 at 7pm for all those able to attend  
-Slide deck will be available after meeting for future review.

**b) CESD SC Financial Reports 22/23 & 23/24**

Financial report due Oct 15 annually to CESD. Can be uploaded via link which will be completed by Laura and Amber at their next availability.

**7) New Business (5 Minutes)**

**a) Cell phone policy update**

- On CESD website - policy manual Board Policies and Administrative Procedures -> Use of Cellphones, Personal Electronic Devices, and Social Media

**b) Vice Principal Susan Dillabough retiring Feb 28/2025.**

-Kory Sholdice, school board trustee, and Mike Garrow Associate Super Intendant of Human Resources will be conducting interviews to fill position in Feb2025.

-Staff and school council feedback has been requested via survey, please fill out asap.

**c) Playground additions: Equipment cost for playground addition of Double Zip Track with Zero-G Seats - \$45,000, does not include installation or landscaping. Kory will proceed with acquiring quotes for landscaping and installation to discuss at future meeting.**

- 8) **Next Meeting** February meeting date TBD in Parent Society portion and adjournment at 7:39pm

Minutes Approved on the 12 day of Feb, 2025.

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Secretary

**Attachments:**

\*JDES Parent Council Meetings are held the 3<sup>rd</sup> Wednesday of each month, unless it falls over a school break. There usually are no meeting(s) in December or June (unless needed). There are no meetings over Summer Holidays (July-August) \*

**Future Meeting Dates:**

- January 15<sup>th</sup>/ 2025
- February 12<sup>th</sup>/2025
- March 19<sup>th</sup> /2025
- April 16<sup>th</sup>/ 2025
- May 21<sup>st</sup> /2025