

**Jessie Duncan Elementary School  
Parent Society  
May Meeting Minutes**

Wednesday May 21<sup>st</sup>, 2025

- 1) **Call to order** at 6:03pm by Brandi Filipchuk, Parent Society President.  
*Quorum not achieved at this meeting. The following was discussed and will await email vote for approval of items where needed (unless we are able to have another in person meeting).*

**Members Present:**

Laura Gillam, School Council Chair  
Brandi Filipchuk, Parent Society President  
Cameron Galisky, Councillor Town of Penhold  
Kory Sholdice, Principal  
Myranda Radomske, Secretary  
Danielle Booker, Vice principal  
Sherry Cooper, School Board Trustee

**Members Absent:**

Ellen Freake, Treasurer  
Ashley Wingie, Director  
Jamie Seiyoma, FCSS  
Amber Regnier, Vice-Chair  
Will Langlois, Vice-president Parent Society (virtual)  
Laurin Levick, Director  
Margo Gruenwald, Teacher Representative

- 2) **Approval of Agenda**  
Approval of agenda for May2025 meeting to be motioned for via email vote and await ratification at future meeting.
- 3) **Approval of Minutes from April 16<sup>th</sup>, 2025 Meeting**  
Approval of minutes for April 2025 meeting to be motioned for via email vote and await ratification at future meeting.
- 4) **Approval of Treasurer's Report as presented (5 Minutes)**  
a) April 2025 Treasurer's Report was presented by Brandi.  
Approval April 2025 Treasurer's report as prepared to be motioned for via email vote and await ratification at future meeting.
- 5) **Reports/Updates (15 minutes)**  
a) Executive's Report

- i) Member Thank You – THANK YOU for all parents involved with the society and/or volunteering their time in support of parent society initiatives.
- ii) Kindergarten Orientation – positive response from attendees. One parent emailed Parent Society president for more information.
- iii) Find Your Funding Recap – grant writer presented at the Innisfail Library, Brandi attended this meeting. Grant writer charges 1.5% of grants received. Brandi to sign up for email updates from grant writer who will update with available grants that may suit JDES parent society needs. Jason Durant has agreed to help JDES with CFEP grant for zipline costs– which is due Sep t2025; Kory is involved with pursuing this funding.
- iv) AGLC – Brandi confirmed that AGLC did receive annual financial review that was submitted and believe that all required documentation has been submitted. Auditor has yet to review so will reach out if any deficiencies.
- v) Meat Draw (Dates/ Volunteers) – next May 30 – Brandi will volunteer this date but still looking for more volunteers. Please reach out to her if you are available to volunteer.
- vi) CSAB Meeting Highlights – awaiting meeting minutes which Brandi will share when available. Important dates shared PES Casino looking for volunteers Aug 1-2,2025, PES “End of Era Celebration” Jun 1 2-4pm. Penhold Waskasoo Middle School community open house Aug 28 4:30-6pm.
- vii) Pound It HipHop – dates for March2026, DJ Rico offered Mar 24-27. Brandi to reach out to DJ Rico for quote for 2025/2026 residency and teacher engagement ideas.

**6) Business arising from prior Minutes (20 minutes)**

- a) Parent Society Bylaw Review – Will and Brandi are still working on revisions, aim to make final revisions for presentation at 2025/2026 AGM.
- b) JDES Expense Receipts for Payments – awaiting receipts from the division.
- c) Fall Festival Meeting – Laurin attended on behalf of JDES PS. JDES PS to volunteer for Mayor Mike’s fun run on Sept 5/2025. Needing 5-6 volunteers for this, Brandi will attempt to arrange these volunteers prior to the end of school year.
- d) Zip Line – on hold for now, awaiting arranging grants to put toward zip line which can be applied to next year.
- e) Love Bug Boogie Merch/decorations/supplies: in 1 tub to be kept at the school. Brandi to bring in to school at next convenience for storage.
- f) Year End JDES Staff Lunch – Ma and Pa’s “taco in a bag” & snack platter for 36 staff quoted ~\$450 or soups/sandwiches & snack platter quoted ~\$532. Other option Subway subs & cookies + pop/water from Costco. Awaiting quotes from Pizza Stop and Devine’s catering. Date: Jun 25/2025 lunch 11:20-12:30.38 staff on site. Once all quotes received Brandi will send out an email motion for same.

**7) New Business (10 minutes)**

- a) Fundraising Society Insurance Renewal - ~\$1100 for 2025/2026 year, Brandi to send out email motion to discuss renewal of this policy.
- b) Discovery Night – Penhold Discovery Night Aug 28/2025, discussion occurred if it was worthwhile to attend again this year. Brandi to reach out to parent

societies in Penhold and determine if any interest from schools or parent societies to attend this again in Aug 2025.

- c) Back to School Open House – Aug 29, 2025 2-4pm. JDES Parent Society members to volunteer at open house to showcase the opportunity for new or returning parents to join the parent society.
- d) Draw- Gift Card Incentive – WINNER – Brandi Filipchuk.

**8) Next Meeting:** AGM September 17<sup>th</sup>, 2025 @ 6pm and Adjournment at 7:05pm.

\*JDES Parent Council Meetings are held the 3<sup>rd</sup> Wednesday of each month, unless it falls over a school break. There usually are no meeting(s) in December or June (unless needed). There are no meetings over Summer Holidays (July-August) \*

**Attachments:**

\*\*\* IMPORTANT- EMAIL VOTE \*\*\* 'Thank you' Supper

**Jessie Duncan Elementary School Council <jdschoolcouncil@gmail.com>**

12:42 PM  
(1 hour  
ago)

to W, Ellen, Myranda, Laura, Amber, Laurin, Ashley

Hello Team,

Laura had the wonderful idea to do a "Thank you" supper at our last meeting of the year (which is tomorrow May 21st @ 6pm). Last year we did a "Thank you Luncheon" for our Members & Associate Members- which was great. The only issue is finding the time to schedule something to show our appreciation for our Members; so doing supper when we have our final meeting of the school year seemed to be the best choice. I plan on ordering Pizza and a few appies from the Pizza Stop. We will need to spend a bit of money for this, please respond asap to the following motion:

I, Brandi Filipchuk motion to spend no more than \$200 for a Pizza 'Thank you supper' for our members; to take place at our May meeting. I will personally pay for the food/drinks and supplies (plates/ napkins/ cutlery ect.) and then submit the receipt to be reimbursed out of our Fundraising Account.

Can I please get someone to second this, and then everyone after to reply 'in favour'. Please remember to 'reply all' when responding.

Thank you!

Brandi

**Ashley Wingie**

12:52 PM  
(1 hour  
ago)

to me, W, Ellen, Myranda, Laura, Amber, Laurin

I, Ashley second to spend no more than \$200 for the pizza thank you supper for our members to take place at the May meeting.

12:53 PM  
(1 hour  
ago)

**Myranda Radomske**

to me, W, Ellen, Laura, Amber, Laurin, Ashley

I second the motion for the year end thank you luncheon, not to exceed \$200 for a Pizza for our members; to take place at our May meeting.

**Laurin Levick**

12:58 PM  
(1 hour  
ago)

to Myranda, me, W, Ellen, Laura, Amber, Ashley

In favour

Laurin Levick

Sent from my iPhone

> On May 20, 2025, at 12:53 PM, Myranda Radomske <[myranda@ualberta.ca](mailto:myranda@ualberta.ca)> wrote:  
>

> I second the motion for the year end thank you luncheon, not to exceed \$200 for a Pizza for our members; to take place at our May meeting.

**Ellen Freake**

1:00 PM  
(1 hour  
ago)

to Laurin, Myranda, me, W, Laura, Amber, Ashley

In favor

**Amber Regnier**

1:21 PM  
(48  
minutes  
ago)

to Ellen, Laurin, Myranda, me, W, Laura, Ashley

In favour

Sent from my iPhone

> On May 20, 2025, at 1:00 PM, Ellen Freake <[Ellen@businessboutique.ca](mailto:Ellen@businessboutique.ca)> wrote:

>

> In favor

**Jessie Duncan Elementary School Council**

2:09 PM (0  
minutes  
ago)

to Amber, Ellen, Laurin, Myranda, W, Laura, Ashley

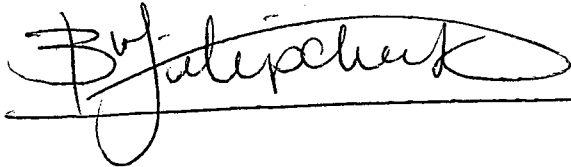
Thanks for responding- majority is 'all in favour' of having a Pizza 'Thank you supper' for our members tomorrow at our May Meeting.

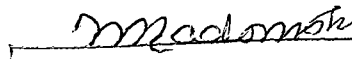
I will see most of you tomorrow at our meeting.

Regards,

Brandi

MINUTES APPROVED ON THE 17TH DAY  
OF SEPT, 2025.

 PRESIDENT

 Secretary