

**Jessie Duncan Elementary School
Parent Society Board Meeting
26-May-2025 Meeting Minutes**

Monday May 26th, 2025

1) Call to order at 3:09pm by Brandi Filipchuk, Parent Society President.

Members Present:

Laura Gillam, School Council Chair
Brandi Filipchuk, Parent Society President
Myranda Radomske, Secretary
Ellen Freake, Treasurer
Ashley Wingie, Director
Amber Regnier, Vice-Chair

Members Absent:

Will Langlois, Vice-president Parent Society
Laurin Levick, Director

2) Approval of Agenda

Approval of May 2025 agenda.

Moved by: Ellen Freake

Second: Amber Regnier

CARRIED

3) Approval of Minutes from April 16th, 2025 Meeting

Approval of April 2025 meeting minutes.

Moved by: Laura Gillam

Second: Ellen Freake

CARRIED

4) Approval of Treasurer's Report as presented (5 Minutes)

- a) April 2025 Treasurer's Report was presented by Brandi at May 21st, 2025 meeting.

Approval April 2025 Treasurer's report as prepared and presented at May 26th, 2025 meeting.

Moved by: Ashley Wingie

Second: Amber Regnier

CARRIED

- f) Year End JDES Staff Lunch – Ma and Pa’s “taco in a bag” & snack platter for 36 staff quoted ~\$450 or soups/sandwiches & snack platter quoted ~\$532. Other option Subway subs & cookies + pop/water from Costco. Awaiting quotes from Pizza Stop and Devine’s catering. Date: Jun 25/2025 lunch 11:20-12:30. 38 staff on site. Once all quotes received Brandi will send out an email motion for same.

7) New Business (10 minutes)

- a) Fundraising Society Insurance Renewal - ~\$1100 for 2025/2026 year.
Motion to renew Fundraising Society Insurance Renewal through ASCA for 2025/2026 in the amount not to exceed \$1200 Brandi will pay for Insurance and then be reimbursed from the Casino .
Moved by: Brandi Filipchuk
Second: Myranda Radomske
CARRIED
- b) Discovery Night – Penhold Discovery Night Aug 28/2025, discussion occurred if it was worthwhile to attend again this year. Brandi to reach out to parent societies in Penhold and determine if any interest from schools or other local parent societies to attend this again in Aug2025. Brandi to reach out to Kory to see if school administration will be attending this event then determine if parent society will attend.
- c) Back to School Open House – Aug 29, 2025 2-4pm. JDES Parent Society members to volunteer at open house to showcase the opportunity for new or returning parents to join the parent society.
Motion to purchase incentive item in the amount not to exceed \$50 from the casino account for the Back to School Open House.
Moved by: Ellen Freake
Second: Laura Gillam
CARRIED
- d) Draw- Gift Card Incentive – WINNER – Brandi Filipchuk.

8) Next Meeting: AGM September 17th, 2025 @ 6pm and Adjournment at 3:43pm.

*JDES Parent Council Meetings are held the 3rd Wednesday of each month, unless it falls over a school break. There are usually are no meeting(s) in December or June (unless needed). There are no meetings over Summer Holidays (July-August) *

Minutes Approved on the 17 day of Sept, 2025.

Brandi Filipchuk President

Myranda Radomske Secretary

12:53 PM
(1 hour
ago)

Myranda Radomske

to me, W, Ellen, Laura, Amber, Laurin, Ashley

I second the motion for the year end thank you luncheon, not to exceed \$200 for a Pizza for our members; to take place at our May meeting.

Laurin Levick

12:58 PM
(1 hour
ago)

to Myranda, me, W, Ellen, Laura, Amber, Ashley

In favour

Laurin Levick

Sent from my iPhone

> On May 20, 2025, at 12:53 PM, Myranda Radomske <myranda@ualberta.ca> wrote:
>

> I second the motion for the year end thank you luncheon, not to exceed \$200 for a Pizza for our members; to take place at our May meeting.

Ellen Freake

1:00 PM
(1 hour
ago)

to Laurin, Myranda, me, W, Laura, Amber, Ashley

In favor

Amber Regnier

1:21 PM
(48
minutes
ago)

to Ellen, Laurin, Myranda, me, W, Laura, Ashley

In favour

Sent from my iPhone

> On May 20, 2025, at 1:00 PM, Ellen Freake <Ellen@businessboutique.ca> wrote:
>

> In favor